

Policy statement



Business Continuity and Information Security

The Fire Authority, Chief Fire Officer and Directors are responsible for and committed to the continual improvement of Business Continuity and Information Security (BCIS) standards for all employees, contractors, visitors and members of the public who may be affected by Service activities.

The Deputy Chief Executive, assisted by the Health and Safety Team Leader, is responsible for developing, implementing, maintaining and coordinating the Service's BCIS plans and assets, which will ensure:

- Due care and due diligence is taken to protect information systems from unauthorised access, use, disclosure, destruction, modification, disruption or distribution.
- All legal, regulatory requirements and contractual security obligations are assessed and addressed appropriately and our reputation with clients and customers is maintained.
- All risks to information security assets and business continuity procedures as defined by our Risk Assessment methodology have been assessed and documented to maintain the CI&A of CFRS information assets.
- Any contractors, visitors or members of the public accessing CFRS premises will meet the requirements of BCIS policies and procedures.
- CFRS has a policy of continuous improvement and a framework for setting objectives as required by ISO 27001:2017 and ISO 22301:2012
- The BCIS Management System will be monitored regularly, with the status and effectiveness reported at all levels.

All employees are provided with adequate information, instruction, training and supervision relative to their employment enabling the safe and efficient performance of work activities; and are required to:

- Co-operate with their employer to ensure the integrity of BCIS policies and procedures are maintained.
- To report BC events via email to Healthand.Safety@cambsfire.gov.uk ,
- To report IS events via email to dpo@cambsfire.gov.uk.

This policy will be reviewed and revised annually to reflect legislative or organisational change.

Matthew Warren, Deputy Chief Executive
Date: January 2020



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