

<b>MEETING : LOCAL PENSION BOARD</b>	
DATE : 04 May 2018	
VENUE : Via Teleconference	
<b>PRESENT</b> : Amy Jackson (AJ) (Chair), Rick Hylton (RH), John Tyrell (JT), Caz Mercer (Caz) (Notes)	<b>1.0 APOLOGIES</b> : Cameron Matthews (CM), David Evans (DE)

Ref	Item	Issue/Discussion	Decision/Outcome	Action By
2.0	<b>Agree Minutes of Last Meeting</b>	Minutes of the meetings held on 9 <sup>th</sup> January 2018 were reviewed and agreed as a true record.	Caz to publish and add to internet page.	<b>Caz (Done)</b>
3.0	<b>Update on Actions Arising</b>			
3.1	JT to liaise with CM and organise both attending a training event due to being unable to attend on 30 <sup>th</sup> May.	JT and CM attended LPB Spring Conference on 26 <sup>th</sup> February 2018.	Action closed.	
3.2	AJ has liaised with Payroll and will bring the opt out information report to next meeting for analysis. This will be backdated to 2015 at CM's request.	AJ brought report for discussion but due to teleconference will email report round to everyone for consideration. The information is based on age and area of the Service.	AJ to email report to members for analysis before next meeting and discussion as to actions to be taken.	<b>AJ</b>
3.3	AJ to liaise with CM. Need to ensure this training is undertaken soon as per legal requirements.	CM training remains outstanding. AJ has emailed CM to ascertain whether current workloads allow for his commitment to the Board to continue. CM to respond to AJ's email.	Carried forward.	<b>CM</b>
3.4	JT to produce ABS explanation guide for circulation to staff/adding to website.	ABS explanation guide produced by JT after liaison with scheme members as to the type of information that would be helpful.	Guide to be shared with Payroll for any comments/views; once approved guide to be sent out with ABS' to staff.	<b>Caz (Done)</b>
3.5	CM to liaise with JT and produce a Communications Strategy for agreement at next	No further update on this – JT suggested Workplace could be utilised.	Carried forward.	<b>CM/JT</b>

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	meeting regarding the Firefighters Pension Scheme Newsletter.			
4.0	<b>Declarations of Conflicts (Standing Agenda Item)</b>	None for discussion.	No action required.	
5.0	<b>Pension Board Members Training Update</b>	<p>Training record reviewed and confirmed up to date for members present. AJ will liaise with CM regarding his training (see 3.3).</p> <p>JT requested to attend the LGPS Local Pensions Board Conference on 27<sup>th</sup> June – AJ approved.</p>	JT to attend conference on 27 <sup>th</sup> June 2018.	<b>JT</b>
6.0	<b>Regional Pensions Group Update</b>	<p>AJ provided an update on behalf of DE:</p> <ul style="list-style-type: none"> <li>• Fire Pensions AGM now to be held on 17/18 September 2018 (not 9/10 October 2018);</li> <li>• 2016 valuation of firefighters pension schemes progressing, outcome awaited to determine if cost cap has been breached and the level of employer contribution rates;</li> <li>• new website for FPS regulations at <a href="http://www.fpsregs.org">www.fpsregs.org</a> now available;</li> <li>• Local Pension Board Governance training on 9 May 2018;</li> <li>• presentation on GDPR received from ITM Limited who offer training courses covering responsibilities of GDPR.</li> </ul>	<p>RH/AJ unable to attend the LPB Governance training on 9<sup>th</sup> May, Caz to forward details to JT.</p> <p>New Information Governance Manager Chris Waller to be invited to the next meeting to give an update on GDPR and what this will mean for members.</p>	<p><b>Caz (Done)</b></p> <p><b>Caz (Done)</b></p>
7.0	<b>Quarterly LGSS Contract Meeting Update</b>	<p>AJ provided an update on behalf of DE from the most recent quarterly LGSS contract meeting:</p> <ul style="list-style-type: none"> <li>• LGSS have launched a new website –</li> </ul>		

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		<p>suggest members familiarise themselves with it;</p> <ul style="list-style-type: none"> <li>Member Self-Service for Firefighters still being tested.</li> </ul>		
8.0	<b>Review of Risk Register</b>	No changes.		
9.0	<b>LGA Survey of FRA Local Pension Boards 2017 Report</b>	All members confirmed they have received the report.	RH to review and put together report for next meeting as to whether there are any actions for LPB.	<b>RH</b>
10.0	<b>AOB</b>			
10.1		Following conference JT asked how recently an audit has been conducted on the quality of our data.	AJ to liaise with Payroll with a view to them attending the next meeting to advise on how contract with LGSS is managed and confidence in data quality.	<b>AJ</b>
10.2		AJ advised will be tendering resignation as Chair of the LPB at next meeting as will be going on maternity leave in September.	RH to consider potential options of replacement.	<b>RH</b>
11.0	<b>Date of Next Meeting</b>	19 <sup>th</sup> July 2018 in the Watch Office at A27 (Huntingdon)		