

**MEETING :** LOCAL PENSION BOARD (LPB)

**DATE :** 05 May 2021 (moved from 29 April 2021)

**VENUE :** Teams

**PRESENT:** Steve Beaton (Chair), Michaela Moore, Ann Read, Chris Parker, John Tyrell, Tracey Stradling, Caz Lee (Notes)

Ref	Item	Decision/Outcome	Action By
1.0	<p><b>Apologies</b> - none on this occasion.</p> <p>Steve advised Rob will be remaining on the Board as employee representative despite recent retirement from Service. Chris will be leaving CFRS at the end of June, in relation to his replacement on the Board, Jon Anderson is considering options and will let us know who it will be. John suggested Amy Jackson could potentially come back, Steve to put suggestion forward.</p>		
2.0	<p><b>Agree notes of last meeting held on 19/01/21</b></p> <p>Notes were reviewed and agreed as a true record.</p>	CL published and added to internet page 05.05.21	
	<b>Updates on Actions Arising</b>		
2.1	<p><u>Chris to complete online training and update spreadsheet for next meeting (carried over)</u></p> <p>Chris now leaving the Service at the end of June, no point undertaking training now.</p>	Superseded - closed	
2.2	<p><u>John to resend the intranet content, all to review and go back ASAP.</u></p>		

	<p>John advised he hasn't been in touch with M&amp;C regarding the intranet page as due to moving over to new provider checking West Yorkshire Pension Fund (WYPF) website the content is better and has everything we'd need already in one place. FPS are also putting out new website so would suggest having own intranet page with links to these two websites and details of the Board. Michaela confirmed there is an WYPF admin process demonstration next week, so group agreed to wait and see what comes out of that.</p>	<p>Agreement to add two website links and Board information to an intranet page. Steve to action this.</p>	<p><b>Steve Beaton</b></p>
2.3	<p><u>Steve to set up extra LPB meeting to review secondary contracts and agree pensionable pay matrix. Steve will set up meeting with Payroll in next few weeks and then will circulate to all. Will be completed and updated ready for ratification at next meeting (carried over).</u></p> <p>Steve advised not been done as Recruitment/HR are currently doing work reviewing secondary contracts with a view to changing them into agreements rather than contracts. Agreement to hold off on this until next meeting for update on work ongoing.</p>	<p>Ongoing</p>	<p><b>Steve Beaton</b></p>
2.4	<p><u>Steve to ask Claire for contact details of any FRS that have started recruitment for support to Payroll in relation to Sargeant case (carried over).</u></p> <p>Steve advised haven't had feedback from Claire however there was a request in last Pension Bulletin where they have asked for details of any FRS who have support for Payroll. Steve needs to respond to his on behalf of CFRS but haven't heard of anyone doing it at this point. Will await the results of the request as would be interesting to see if any other FRS' have done this.</p>	<p>Steve to respond to pension bulletin request and keep an eye out for updates.</p>	<p><b>Steve Beaton</b></p>

2.5	<p><u>Steve to liaise with WYPF once in place and see if willing to attend LPB meeting.</u></p> <p>Transition in process, WYPF taking over officially from 01.07.21 currently in transition period. Will have set up LPB intranet page before transition happens with links to the two websites as per 2.2. Once transition has occurred will be liaising with WYPF regarding potential training etc.</p>	Carry over	<b>Steve Beaton</b>
2.6	<p><u>Steve to check on updates for the Kent/Medway case.</u></p> <p>Steve been looking for an update on the Kent/Medway case - not managed to find any update. Asked if any of the other members have heard anything; all confirmed they hadn't. All activity seems to be regarding the McCloud/Sargeant case and immediate detriment.</p> <p>In relation to immediate detriment for those upcoming cases there is a data capture in progress for everyone on immediate detriment which will then have be verified with Payroll prior to forwarding on the details to WYPF to update system. Administrator will then have the relevant information for people to choose between the two options; moving beast at the moment and not had final update/decisions.</p>	Action completed - no updates at the moment.	
2.7	<p><u>Steve to review WYPF online training options &amp; provide list of modules would be useful for LPB members to complete.</u></p>	Carry over	<b>Steve Beaton</b>
2.8	<p><u>Tracey to forward copy of formal contract with WYPF to LPB members for information.</u></p> <p>No update.</p>	Carry over	<b>Tracey Stradling</b>

2.9	<p><u>Tracey to follow up idea of an introductory presentation/session to members by WYPF as new provider.</u></p> <p>Steve picking this up as per 2.5.</p>	See 2.5	
3.	<p><b>Declarations of Interest</b></p> <p>None on this occasion.</p>		
4.	<p><b>Feedback from Training</b></p> <p>Not been any training opportunities since the last meeting.</p> <p>FPS are doing an FPS member website launch/discussion of preparation for age discrimination remedy event on 20.05.21 1pm-2.30pm. Details have been circulated by Caz to members along with joining instructions. Steve, John and Michaela planning on dialling in.</p>	Event link and details resent by Caz 05.05.21	
5.	<p><b>Regional Pensions Group Update</b></p> <p>Michaela confirmed Regional Pension Group haven't met since last meeting - no update to pass.</p>		
6.	<p><b>Review of Risk Register</b></p> <p><a href="#">Risk Register SharePoint Link</a></p> <p>Board reviewed the risk register and agreed to reduce probability in relation to item 10 (Fire Fighter Administration Provider to be Sourced after current provider has given notice of termination of contract) from 4 to 3 (15 overall</p>	Caz updated the Risk Register 05.05.21	

	instead of 20). This is due to new provider now being identified, transfer in the process of going through with handover date of 1st July 2021. WYPF currently doing parallel pay run based on April which will highlight any anomalies/issues.		
<b>7.</b>	<b>Review of Issues Log</b>  See 'Issues Log' tab for updates.		
<b>1.</b>	<b>Recent Case Law Affecting Pension Scheme</b>  Nothing to discuss.		
<b>9.</b>	<b>Data Score</b>  Carried forward for next meeting.	Data score carried forward to next meeting.	<b>Ann / Michaela</b>
<b>10.</b>	<b>Administration Review</b>  Group agreed no changes necessary to administration for LPB.		
<b>11.</b>	<b>Pension Provider Review</b>  In transition stage at moment, already covered.		
<b>12.</b>	<b>Any Other Business</b>  None to discuss.		

	<b>Date of Next Meeting</b>		
	14 July 2021		