



## CFRS Environmental Management Policy

**Accountability** Deputy Chief Executive

**Responsibility** Health & Safety Team Leader

### **Purpose**

The purpose of this policy is to define the processes and procedures for the effective identification, implementation and management of environmental performance standards. To achieve this CFRS has implemented and maintains an Environmental Management System (EMS) in respect of ISO 14001:2015 requirements.

### **Scope**

*The scope of the EMS is 'The support functions of Cambridgeshire Fire & Rescue Service'.*

This will include CFRS SHQ site, Fleet and Equipment Workshops, Training Centre, OHU at St Ives and the ICT department at Cambourne.

The CFRS Environmental Management Policy (EMP) applies to identified service locations, but excludes operational fire-fighting activities. The EMS has been developed to ensure environmental aspects and impacts from CFRS activities are identified and managed CFRS. The EMS will also provide a framework for setting environmental objectives and identify areas within CFRS where continual improvement may occur.

The scope is applicable to the following locations & departments

- CFRS SHQ Hinchingsbrooke Cottage PE29 2NA – primarily office based functions
- Fleet & Equipment Workshops Peterborough PE1 3RE – limited maintenance of vehicles and inspection of operational equipment.
- CFRS Training Centre Huntingdon Fire Station PE29 3RH – practical based training involving the use of specialist equipment and processes
- OHU department based at St Ives Fire Station PE27 5RA but not the fire station itself - primarily office based functions
- The Support Staff and ICT functions located at the Cambourne site CB23 6FY - primarily office based functions

Cambridgeshire Fire and Rescue Services is committed to fulfilling its compliance obligations and protecting the environment, including prevention of pollution and other specific commitments(s) relevant to the context of the organisation and its interested parties.

## **Organisational Roles, Responsibilities and Authorities**

The Fire Authority Members and the Chief Fire Officer [CFO] are responsible for and committed to ensuring the effective day-to-day implementation of the arrangements contained within the service EMP, and the continual improvement of environmental management for areas and activities that are within scope of this policy.

### **Deputy Chief Executive**

The Deputy Chief Executive has accepted responsibility for the implementation of this policy and expects all CFRS Managers to exercise effective environmental management within their delegated areas of authority. This will be achieved through regular monitoring of Service activities by ensuring the following:

- Sufficient resources are made available to enable effective implementation of the Service EM policy
- Chief Officers Group decisions will have taken into account environmental aspects and impacts during all planning processes
- A positive environmental protection culture is promoted throughout the organisation
- Ensuring environmental protection awareness training is available to all Service employees

### **Health & Safety Team Leader**

The Health & Safety Team Leader will act as a central point of contact for all environmental management issues directing relevant service group activities by:

- Providing specialist information and advice on all environmental management matters to assist Service employees understand and comply with their responsibilities
- Identifying the implications of new or changing environmental legislation, proposing practical solutions to meet Service requirements and priorities
- Preparing and reviewing key documentation at regular intervals to ensure the Service remains compliant with legislative requirements
- Developing internal assurance documentation and procedures to measure and evaluate Service environmental management performance
- Arranging or undertaking specialist workplace assessment and monitoring when and where appropriate.

### **CFRS Managers**

All Service managers are accountable for the effective environmental management of CFRS activities thereby protecting the Environment and Service employees, visitors, contractors and members of the public. In order to discharge this responsibility they will be required to:

- Monitor the implementation of the Service environmental management policy ensuring all CFRS personnel understand and accept their responsibilities
- Identify and meet the environmental training needs of Service personnel
- Ensure that Service employees within their area of authority receive sufficient information, instruction, training and supervisions to perform their tasks safely and comply with environmental policies & procedures
- When investigating incidents and near miss occurrences identify whether any environmental impacts have occurred.

- Workplace safety inspections are conducted to identify and address any defects, deficiencies, poor working conditions or environmental management issues.

## **All Personnel**

All personnel should note that they have a legal obligation under the Environmental Protection Act 1990 to:

- Report all incidents, via the near miss process, that may have an impact on the environment using the current near miss procedure
- Comply with all the requirements and procedures relating to the CFRS Environmental Management System
- Adhere to local waste separation requirements where bins have been provided

All service personnel must be actively committed to the implementation and monitoring of this policy and supporting procedures.

## **Audit & Review**

The two main objectives of an audit are:

- To ensure that standards achieved conform as closely as possible to the standards set out in Service environmental management policy and procedures.
- To ensure the strategy is effective or requires change to effect continual improvement

## **Health and Safety Team responsibilities**

The guidance contained within the CFRS EMS is subject to revision as part of the ongoing Management Review process that will be carried out by the Occupational Health and Safety Team, taking into account external influences through changes to legislative and other requirements and outcomes from internal audit of the CFRS Environmental Management performance.

- best practice and safe working procedures
- protection of the environment
- efficient use of resources and waste minimisation, and
- effective emergency arrangements.

## **References**

EMS Policy  
EMS Document List  
Aspects and Impacts Register  
Legal Register