

MEETING : LOCAL PENSION BOARD (LPB)
DATE : 12 June 2024 (moved from 21 May)
VENUE : Teams/CR1

PRESENT: Steve Beaton (Chair), Ann Read, Nick Foster, Tracey Stradling, Jo Shippey, John Tyrell, Helen Scargill, Stuart Smith, Caz Lee (notes),

Ref	Item	Decision/Outcome	Action By
1.	Apologies: Andrea Batchelor, Rob Olivier on day (tied up in No Notice Exercise)		
2.	Agree notes of last meeting held on 28/02/24 Notes were reviewed and agreed as a true record.	Caz to publish and add to internet page.	Done 13.06.24
	Updates on Actions Arising		
2.1	<p><u>Steve to make contact with Rob Allport to see if wishes to remain as employee representative on LPB and advertise for replacement as appropriate if not. Update 27.02.23: Remains ongoing. Update 13.06.23: Steve spoken to Rob, need to get another employee rep. Have put out advert for it twice internally but not had any interest. John advised recently spoke with retired member (Phil McQuillan) who might be interested - will get Phil to email Steve.</u></p> <p>Update 22/08/23: John advised that Phil is not keen however has provided another name of another retired member who may be interested and will get them to email Steve.</p> <p>Update 22/11/23: still not had anyone come forward. Discussion around next steps, not been successful in recruiting an employee rep putting it out to advert. Concern as with only one employee representative should John not be able to attend/go off sick this board won't be quorate. Steve will speak with</p>	Action complete - Jo Shippey, Nick Foster & Rob Olivier now new LPB members.	

	<p>FBU and FRSA representatives and if that doesn't work will look at putting out advert again.</p> <p>Update 28/02/24: Steve has spoken with FBU reps but still struggling for a second employee rep. Group discussed and agreed to reissue the advertisement making it clear the commitment isn't massive (4 meetings a year) and is open to all current members of FF pension schemes including those who have retired/have deferred pensions. Caz reissued advert 29/02/24</p> <p>Update 12/06/24: Steve updated that since the last meeting now have two new employee representative members; Jo Shippey and Nick Foster, and a new employer representative Rob Olivier. Welcomed Jo and Nick to their first meeting today. Rob was intending to be here but unfortunately has been pulled into a No Notice CPLRF exercise.</p>		
2.2	<p><u>Helen will update an example she has created which provides basic breakdown if someone retired at 30 years or aged 55 and send which can be shared for information. Clearly shows there is no detriment in staying beyond 30 years; some are under misapprehension that commutation figures will go down from 30 years date which isn't true anymore. Personal choice for members. From workforce planning perspective will help to make things clearer for people.</u></p> <p>Update 28/02/24: Helen on AL, Steve will follow up with her next week.</p> <p>Update 12/06/24: Helen shared slides from WYPF pre retirement May 2024 presentation and talked through the breakdown content. Will update with new commutation rates and pass back to Steve for circulation.</p>	Helen to update commutation rates on slides and send to Steve as an example.	Helen
2.3	Steve to make agreed amendments to Risk Register	Action complete	

2.4	<u>Steve to follow up with TPR who they are sending scheme return to as not been received by Payroll as yet.</u>	Action complete - scheme return done & returned	
3.	<p>Chair's notes/updates:</p> <p>Steve provided verbal overview of attached updates - Pension Board Notes 12th June 2024.docx.</p>	<p>Agreement link to Member FAQ regarding Age Discrimination Remedy to be added to SharePoint for exisiting members and on internet page for retired members. Steve to action SharePoint & send Caz link for website.</p>	Steve Caz
4.	<p>Declarations of Interest</p> <p>Nick Foster Conflict of Interest Declaration Form May 2024.pdf Rob Olivier LPB Conflict of Interest Declaration Form.pdf Jo Shippey LPB Conflict of Interest Declaration Form May 2024.pdf</p> <p>Nick, Roby and Jo have all completed Conflict of Interest Declaration Forms as new members of the KPB. Steve has reviewed these, Nick's is fine, Jo need to add membership of 2015 Scheme to hers and Steve needs to liaise with Rob regarding his too.</p>	<p>Jo to add membership of 2015 scheme to form and return to Caz.</p> <p>Steve to liaise with Rob regarding his form and amended version to be sent to Caz.</p>	<p>Jo</p> <p>Steve & Rob</p>
5.	Feedback from/review of Training		

	<p>No training opportunities since last meeting to feed back on.</p> <p>Steve confirmed Nick has completed all the new SPB member online training, Jo has started and completed 5 of the 7 modules, Rob yet to start but will ensure complete before next meeting.</p>	Jo and Rob to complete online training.	Jo & Rob
6.	<p>Regional Pensions Group Update</p> <p>Hasn't been a meeting since last LPB - no updates</p>		
7.	<p>Review of Risk Register</p> <p>LPB - Risk Register.XLSX</p> <p>Steve advised has added 2 new risks to the register; number 13 'Due to continual movement of remedy timescale with issues with HMRC and GAD calculators potential to not achieve Remedy timelines' and number 14 'Shortage of Member reps on LPB making it not fully Quorate.'</p> <p>Number 13 is scored 25 and awaiting updates from LGA, Home Office and HMRC. Number 14 now showing as a 4 following Scheme Manager approval for addition of Jo, Rob and Nick as new representatives.</p> <p>John asked if true that annual benefit statements (ABS) are going to be late as believe that will need to be reported. Helen confirmed those out of scope for remedy will be going through as normal and will be out for 31 August. Those who are in scope will be combined with remedial and WYPF are already in conversations with TPR and are having quarterly formal and informal meetings. Once it gets to August and they haven't gone, then WYPF will be reporting it. In the process of creating letters for those who are in scope to let them know ABS' won't be out by 31/08/24. Aiming for end of December but</p>		Steve

	<p>dependant on a lot of external factors, accept will be breaching ABS but not RSS (as got till 31 March 2025 for that).</p> <p>Agreement to add additional risk around potential change of Government following the Election on 04 July changing or slowing things down. Steve to add</p>	Steve to add risk to Risk Register regarding potential change of Government following election changing or slowing things down.	
8.	<p>Review of Issues Log</p> <p>Please see Issues Log for updates.</p>	Steve to double check percentage of people tracing company managed to track down and advise Caz of number for adding to issues log/notes demonstrating every effort has been made to track people down.	Steve / Caz
9&10.	<p>Recent Case Law Affecting Pension Scheme and Review of recent LGA Bulletins and WYPF monthly updates</p> <p>WYPF Monthly report for CFRS March 2024 WYPF Monthly report for CFRS April 2024</p> <p>Covered under item 3.</p>		
11.	Administration Review	No changes required.	
12.	Pension Provider Review	No changes required.	

	Steve confirmed no issues with WYPF, very satisfied with their service. Have also had no negative reports from anyone else who have had cause to contact them directly from CFRS.		
13.	Any Other Business	None on this occasion.	
	Date of Next Meeting 03 September 2024		